



If you are interested in volunteering at *The Living Room* then please complete your details below and return to the person who gave you this form or:

Anna Heydon, Imagine Norfolk Together, ENYFC Office, Christchurch House, 52 Deneside, Great Yarmouth, Norfolk, NR30 2HL

If you would like more information please give me a ring on:

07471357072

Potential volunteers will be contacted as soon as possible and will need to complete an application form, Confidential declaration form, DBS and informal interview.



I am interested in volunteering at The Living Room, please contact me with more information.

Name:

Telephone:

Address:

Email:



## **A new initiative to support Great Yarmouth's rough sleepers**

### What is The Living Room?

The Living Room is a pilot project planned for winter 2016 / 2017. It is a collaboration between several local organisations and churches including: ComeUnity, Great Yarmouth Minster, Imagine Norfolk Together, Neighbourhoods that Work, Park Baptist Church and The Salvation Army. The aim is to provide an inside space for people who would otherwise be out on the streets where they can be warm and safe. Visitors may choose to sleep or just to rest quietly. A very simple hot meal and breakfast will also be provided. The Living Room will run for 1 night a week for up to 12 weeks over the winter.

### How can you get involved?

In order to run The Living Room, we need volunteers to be involved in various roles, plus we need equipment and funds. Further information and detailed descriptions can be found on the following pages.

## Could you be a volunteer?



Please note that all volunteers must be age 18 or over. The most important qualification is that you are keen to welcome and serve people from whatever background at The Living Room. Full training will be provided.

Potential volunteers will be contacted as soon as possible and will need to complete an application form, Confidential declaration form, DBS and informal interview.

### **Roles and responsibilities for volunteers might include the following:**

- Present for team briefing at beginning of evening
- Prepare rooms for arrival of visitors including putting up camp beds, chairs etc.
- Welcome guests and ensure they feel comfortable
- Register guests as they arrive and go through brief paperwork
- Serve food and drinks
- Clear away after food and drinks finished
- Signpost visitors to appropriate services for any issues arising (information will be available).
- Deal with issues arising as indicated in training and volunteer handbook
- At least 2 remain awake at all times to ensure that guests are catered for, comfortable and no issues arising.
- Pass on information about visitors and incidents to co-ordinator and alert her to any issues that need to be highlighted to the rest of the team
- Ensure visitors leave building and that area is clean and free from dangerous items.



## Could you provide any of the items we need?

In order to run, The Living Room is going to need the following items:

- Armchair covers
- bowls
- Towels
- Soap
- Shampoo
- Toothbrushes
- Toothpaste
- Flannels
- Deodorant
- Sanitary items for women
- Lockable filing cabinet
- Warm clothes, in particular coats and socks
- Lockers
- Kettles
- Toasters
- Airbeds